TO: Members of the MAG Telecommunications Advisory Group

FROM: Debbie Kohn, Avondale, Chairperson

SUBJECT: <u>MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA</u>

Thursday, May 6, 1999, 10:00 a.m.

MAG Office, Suite 200, Palo Verde Room

Telephonic Committee Meeting 302 North 1st Avenue, Phoenix

A meeting of the MAG Telecommunications Advisory Group (TAG) will be held at the time and place noted above. Members of the Telecommunications Advisory Group may attend **either in person or by telephone conference call.** Those attending by telephone conference call are requested to call 1-800-204-4427 between 9:50 a.m. and 10:00 a.m. After prompting, please enter the meeting ID number, 6590, followed by the pound key. If you have a problem and require assistance, dial 0 after calling the 800 number above.

Please be advised that under procedures approved by the MAG Regional Council on June 26, 1996, all MAG committees need to have a quorum in order to conduct business. A quorum is a simple majority of the membership, or 9 people for the MAGTAG. If you are unable to attend the meeting, please make arrangements for a proxy from your jurisdiction to represent you.

If you have any questions or need additional information, please contact Harry Wolfe or Heidi Pahl at 254-6300.

TENTATIVE AGENDA

ADVISORY GROUP ACTION REQUESTED

1. Call to Order and Roll Call

After calling the meeting to order, a roll call will be taken to ensure a quorum and to identify all meeting participants.

2. <u>Overview of MAG Videoconferencing</u>
<u>Manufacturer Demonstration</u>

On May 3, 1999, the members of the MAG Telecommunications Advisory Group will

2. For information and discussion.

attend the Videoconferencing Manufacturer Demonstration at the Phoenix Airport Marriott. Three manufacturers will be demonstrating their equipment. The purpose of the demonstration will be to evaluate the types of videoconferencing equipment that will be considered for the MAG Videoconferencing Project system. The results of the manufacturer demonstration will be discussed.

3. Announcements

An opportunity will be provided to members of the public and Committee members to address the MAG Technical Advisory Group for items that are not included on the agenda.

4. <u>Date of Next Meeting</u>

The next meeting of the MAGTAG will be held on May 27, 1999.

3. For information.

4. For information.